Britannia Square Residents’ Association

COMMITTEE MEETING

Minutes of the meeting held on Monday 13 November 2023

at 8.00 pm **at 50 Britannia Square (John Ball)**

1. Attendance

Present: John Ball (Chair)

 Ella Blankstone

 Nicky Neville-Lee

 Tracy Scott

 Carol Inman (Secretary)

Apologies: Ann Cowper

 Robin Dallaway

1. Minutes of the Previous Meeting & Matters Arising

**2.1** The minutes of the previous meeting held on 19 September 2023 were agreed.

**2.2 Matters Arising**

On EV charging, it was noted that a reply from Cllr Geraghty had been circulated to the Committee via WhatsApp.

Other matters arising were dealt with under the relevant agenda items.

1. Review of Recent Event

**AGM - Friday 10 November 2023**

The meeting had gone well and the new residents at 4BS, Lindsay and Tracey Read, had joined as Life members.

It was agreed that a donation of £25 should be made to Worcester Community Garden. Carol would deliver a cheque with a suitable thank you card to our speaker, Steve Dent.

 **Action: Tracy Scott & Carol Inman**

1. Future Events

**Christmas Carols Party - Sunday 10 December 2023**

Prior to the meeting Ann had circulated four potential designs for the flyer which had been prepared by Kirsty Jones. The Committee reviewed these and selected the Georgian design, with a few minor amendments. As the flyer referred to craft stalls and currently there had been no expression of interest, it was agreed that Ann should make a final call for stalls via WhatsApp so that the reference could be removed if not required. Carol agreed to communicate this discussion to Ann.

 **Action: Carol Inman & Ann Cowper**

As previously agreed, Lucas Ball had been engaged to play the piano to accompany the carol-singing at a fee of £50. Kennedy Luton would lead the carol-singing as last year. It was agreed that this year, singing would take place in the Church itself, with seats arranged “in the round”. Carol would deliver sample song sheets to Kennedy for her to develop a running order. Carol would also ask Angela Lanyon to entertain us with some festive verses as usual.

 **Action: Carol Inman**

John agreed to buy wine and soft drinks for the party and run the bar. He would also deliver the song sheets to the Hall.

 **Action: John Ball**

Once the flyer was finalised, Ella would arrange printing. It was agreed that this should be delivered to residents in early December.

 **Action: Carol Inman & Ella Blankstone**

1. **Committee membership & responsibilities**

 Nicky commented that although she had agreed to act as Membership Secretary when she joined the Committee last November, it had not worked out particularly well and she now felt that it would be preferable if someone else took the role. Ella kindly volunteered to take on the responsibility. Ella added that she would follow up those who had received Welcome Packs recently but not yet joined the Association. She would also encourage those with lapsed annual membership to rejoin.

 Other Committee responsibilities were unchanged.

 **Action: Ella Blankstone**

1. Committee Reports

**6.1 Planning**

Carol reported that two applications were still pending: 8AT (removal of an internal wall),) and 15BS (listing building consent for various work).

**6.2 Highways & Lighting**

There were currently two street lights unlit on the north side of the Square which had been reported to the County Council.

Carol reported that she continued to lobby Cllr Geraghty for either a hatched yellow box or “keep clear” road markings at the junction in the south-east corner of the Square, to make it easier for traffic to leave the Square at peak times

**6.3 Neighbourhood Watch**

Nothing to report.

**6.4 Wine Club**

John hoped to organise an event in Spring 2024.

**6.5 Membership**

At the AGM, Ella had collected two annual membership fees, from Nic Aston and herself. The Campbells at 35AT had also renewed their annual membership prior to the meeting.

In her new role as Membership Secretary, Ella offered to look at new ways to encourage membership and attendance at events.

 **Action: Ella Blankstone**

**6.6 Finance**

Tracy reported that the Association’s bank balance stood at £2,034.93 including the Campbells’ recent annual membership subscriptions. Nicky would issue an invoice to Tracy for the hire of the URC for the AGM.

**6.7 Newsletter**

The next Newsletter would be produced in Spring 2024. The Newsletter would be circulated in pdf format by email, uploaded to the website and publicised on the B-SquOSH WhatsApp Group

**6.8. Website & photographic archives project**

A comprehensive update had been presented at the AGM.

1. Any other business

Carol informed the Committee that she had noticed that York Place Residents Association (YPRA) had password-protected the residents’ area of their website. There was agreement that this was a good idea and that Carol should contact the YPRA to understand how this had been implemented.

 **Action: Carol Inman**

Nicky mentioned that, at the AGM, PC Kieran Redman had told her about the “Fix my street website/app”. This can be used as a “one-stop-shop” to report, view, or discuss localstreet-related problems (like graffiti, fly tipping, or street lighting). It was agreed that this could be advertised on B-SquOSH.

 **Action: Nicky Neville-Lee**

Nicky added that she would post a reminder on B-SquOSH about the Coffee morning for shoe-box wrapping taking place at the URC on 18 November.

 **Action: Nicky Neville-Lee**

1. Future dates

**2023 - Event**

Sun 10 December - Christmas Carols Party, URC, Albany Terrace

**2024 - Next Committee Meeting**

Monday 12 February (at 30AT)